

By the Bushel Community Food Co-op

Board Meeting Minutes for December 10, 2009, 7:00 – 9:00 pm
Held at 6 Bruce Street, Peterborough, Ontario

Present: Linda Slavin, Peter Sorrill, Sarah Lawson, Paula Anderson, Gisele Roy, Natalie Napier (chair), Aimee Blyth (Secretary)

Board of Directors Meeting Agenda

- 1) Updates from members
 - Producers meeting did not happen because of snow, now scheduled for December 17, 2009 at 5:30
- 2) Approval of Agenda - (LS - 1st; PS 2nd)
- 3) Adopt minutes from last two meetings – Oct 25 & 31 (LS 1st; PA 2nd)
Nov, 23rd 2009 – old board approval of new members at AGM – 9pm (PS 1st; LS 2nd)
Nov 23rd, 2009 – new board meeting {outlined duties; positions approved; board training in the new year; next meeting date set) – (PS 1st; LS 2nd)

- 4) Business arising from the minutes

AI: LS will bring a letter of support for the green label project for us to sign

LS – brought a draft letter

PA – suggests separating the two projects into two letters – one for each initiative (Peterborough EATS and School Board); PA suggests working with the health unit; encourages collaboration

AI: SL – will print out on computer; Natalie will sign

M: – sign the letter or letters of support for two COIN initiatives (GR 1st; PS 2nd)

Motion carried; one abstention (LS, reason - conflict of interest)

AI: Gisele will call each producer and ask whether they are happy to have Linda (COIN) contact them about participation in the green local label business, and pass the contacts onto Linda

GR – has contacted 7 producers with more to go; enthusiastic response thus far

AI: NN append spreadsheet of survey results to minutes

-as per earlier there will be a summary of results appended to the Oct 25th minutes (SL has already done the summary)

-PS could make a PDF

AI: Paula, Sarah & Sue to write out a list of financial, social, and ecological commitments to share at AGM (members can add to them)

-It didn't happen there wasn't time/didn't fit into the AGM

PA – suggests that it is put into the business plan/5-year plan (will be discussed later)

AI: Sarah to talk with Russ about possible times for an early Dec. mtg. with him. Finalize at AGM.

PA-Russ needs to sit down with the staff to go through the business plan; perhaps create a committee

AI - PA will call Russ and ask what he needs before he comes to the board with a plan, invite him to meet with board in January and ask him to send the plan before hand

5) New Business

a. Financial Statement (Profit & Loss)

SL – brought the financial statement (March – Dec 2009)

LS – suggests that financial statement be sent in advance of the meeting

M: to accept the financial statement (PS – 1st; PA – 2nd) – carried unanimously

b. Correspondence/Requests

-goat cheese local, but not organic (Mariposa Farm) – they need to be moving towards organic to be involved with BtB

-Our space is looking for potatoes for a free community dinner on Christmas Day; PA has potatoes that are extra from BtB

M : to donate extra potatoes to Ourspace (PA – 1st; GR – 2nd; carried unanimously)

-Brock Community Health Commission (BCHC) and a group in Thunder Bay – can we give the feasibility study to other members?

-LS – suggests sending a basic outline of process and then go to Russ

-There are corrections that need to be made to report

-PA – suggests that it is eventually put on the website

AI: PA will ask Russ about what he thinks about sharing feasibility study and to send along the final copy of the up to date report (with corrections made)

AI: SL will forward the report to AB and PS

c. AGM debrief

NN - next year send out a reminder on the day; a few process challenges

GR – a bit disappointed by the turnout, but good producer turnout

PA – needs to be more conscientious about giving credit due; suggests making a list of thank yous in future year, both volunteers and in-kind donations

AB – suggests putting appreciation on website

LS – suggests combining potluck and AGM; should be a half hour – snappier – put things in writing and not reading it – could send things out by email or on the website

PS – suggests more time for question and answers/knows someone who didn't step forward because things were a bit rushed; suggests appreciation as a slide-show during the potluck

d. Producers meetings debrief

-postponed

e. History of BTBCFC

LS – has written a history for the folks at the BCHC; should be put on the website

AI – Paula will talk to Russ about the history of BtB in the feasibility plan

f. Juggling multiple roles

PA - many board members are wearing a number of hats – affects how we function in the board – important to be aware of position we are speaking from

AI – SL will organize regular staff meetings

g. Sub-committee formation (e.g. Mission/Vision)

LS – suggests that we take some direction from Russ

PA – suggests that the staff discuss what they need help with (ie. website)

-defer discussion to next meeting

h. Business Planning

SL – wants to send out email about next season

PA – we need to touch base with producers first so we'll know capacity for next year

LS – with Christmas people are distracted; board needs to approve size of co-op, therefore at January meeting

-agenda item in January – produce and financial implications of the number of baskets

i. Board Training

AI – Paula will ask Russ about dates for board training (Paula back on Feb 13 – training to happen afterwards)

LS – has volunteered space for training

6) Date and time of next meeting

Tuesday, January 12th, 7-9, tentatively at COIN (LS will check)

7) Adjournment: 8:45